

Mandatory Items for Parents to Remember

There are new sanction policies in place and the consequences of failing to follow the rules and regulations could cause an eligible family to have their child care terminated.

- **Attendance must be transacted (by phone or POS device) for EVERY DAY of scheduled child care.**
- **Your child care provider cannot hold your Family First card. If this card is in your provider's possession or left at your place of child care, it is considered a program violation and you can lose your eligibility for child care.**
 - **You cannot give you child care provider your PIN number. It is considered a program violation to share this number with your child care provider and you can lose your eligibility for child care.**
 - **If your child is sick or absent, that transaction should be done from your own phone. If your child care provider asks you to transact this day as "present", this is considered a program violation and you can lose your eligibility for child care.**
 - **Absent days must never be transacted as sick or present days at the provider's request, this is considered a program violation and you can lose your eligibility for child care.**
- **If you have any issues with a transaction, continue to transact (swipe or call). This is important for payment. If the problem persists, you must call this office within 10 days so that CHS of NJ can help you find the solution.**
- **If you have lost your Family First card and cannot transact child care attendance, you must advise CHS of NJ within 10 days and a new card will be issued. Failure to advise will cause a warning letter to be sent which could lead to the loss of your child care.**